

Polly Ann Trail Management Council, Inc.
23 East Elmwood, P.O. Box 112, Leonard, Michigan 48367 (248) 969-8660

Council Meeting Minutes
June 25, 2004
2:30 p.m.
Village of Oxford Conference Room

Present: Eugene Mallia, Chairperson
Robert Koski, Vice Chairperson
Pauline Blanka
Ed Brakefield
Shirley Clancy
Renee Donovan
Gerald Dywasuk (arrived at 2:54p.m.)
James Marleau, Treasurer
Kallie Roesner
Joe Young, Secretary

Members Absent: None

Others Present: Amy Murray, Trail Manager
Cathy Brakefield
Peggy Johnson
Rebecca
Mr. Blanchard

Call to Order/Roll Call:

Chairperson Mallia called the meeting to order at 2:33 p.m. Young called the roll. A quorum was present.

Approval of Agenda:

Koski moved, Brakefield seconded to approve the agenda with the addition of the May 21 meeting minutes.. The motion carried unanimously.

Approval of the Minutes:

Clancy moved, Koski seconded to approve the May 21, 2004 minutes. The motion passed unanimously.

Clancy moved, Koski seconded to approve the June 4, 2004 minutes with a correction of the word nest to next under the Trail Managers Resignation. The motion passed unanimously.

Public Comment:

None

Treasurer's Report

Marleau presented the May 31 report of income, balance sheet and bank reconciliation. A report of expenses for the month of June included bills to pay totaling \$3,121,39. Brakefield moved, Clancy seconded, to approve the Treasurer's report and bills totaling \$3,121,39 with check numbers 1704 through 1710. By roll call vote the motion passed unanimously.

Trail Manager's Report

Amy Murray presented the June report. Amy commented on the weed whip efforts, responses to the new manager ad and offered to assist the new manager

Citizens Representative's Reports

Cathy Brakefield reported on the Pony Express event which had a good turnout. Clancy thanked Cathy for her effort in putting together a terrific event. Cathy reported the event made \$1,742. Cathy stated that Amy was fantastic in helping make the event a success. Cathy commented on the trail base concerns and that a clay base is desired rather than limestone. Marleau stated that this even could blossom into a great event. Cathy reported that Shirley Clancy won the 50/50 raffle and donated the \$598 back to the event proceeds.

Old Business

A. Formula Funding Status

Amy stated she was waiting for the Addison Township response. Koski stated he would talk to Dan about getting the matter resolved prior to the fiscal year end (September). There is a calendar quarter difference in the fiscal year from the Township.

B. MDOT development/grant status

Amy reported that the grant is still in Lansing waiting to be processed as other organization grants. Mallia reported that three drainage structures were located in the area. The water run off issue was addressed by the engineers. MDOT will be letting the bids on this project which includes a bridge and trails.

New Business

A. Trail Manager Interviews

A list and applications of the sixteen candidates that were received by the filing deadline of June 23 were reviewed.

The applications were reviewed and discussed with five applicants selected for interviews being Golden, Furlong, Widdifield, Porter and Wilhelm.

Amy Murray was requested to participate in the interviews.

Koski moved, seconded by Clancy to schedule trail manager interviews for Thursday, June 1 beginning at 10 a.m. at Oxford Financial Services Company, 653 Washington, Village of Oxford. The motion passed unanimously (See motion below for special meeting at this time also).

Amy will call the selected candidates to verify their understanding of the position as to time, pay and benefits before confirming the interview time at 45 minute intervals.

Council Member's Remarks

Mallia suggested that students from the high school be contacted to assist with minutes and other office and administrative matters.

Blanka remarked about having the Council meetings in the afternoon.

Blakefield moved, seconded by Clancy to have a special meeting on July 1 at 10 a.m. at Oxford Financial Services Company with the manager interviews being part of the meeting. The motion passed unanimously.

Brochures for the August 21^{9th} Annual Rural Pearl of a Ride bicycle event were distributed by Amy.

Blakefield moved, seconded by Blanka to adjourn at 4:35.p.m. The motion carried unanimously.