

Polly Ann Trail Management Council, Inc. (PATMC)
Council Meeting Minutes
May 18, 2005, 2:30 p.m.
Village of Leonard Community Room

Present: Council Members:

Eugene Mallia , Chairman	(LV)
Pauline Blanka (arrived at 3:18 p.m.)	(LV)
Kallie Rosener	(OxT)
Sue Bellairs (for Bill Dunn)	(OxT)
Matt Gibb	(OrT)
Alice Young	(OrT)
Ed Brakefield	(AT)
Joe Young	(OxV)

Citizen Representatives:

Frank Cobb

Trail Manager Lois Golden

Absent:

Renee Donovan	(OxV)
Robert Koski, Vice Chairman	(AT)

Others present Peggy Johnson, Larry Obrecht, Tom Benner, Tom Smith and other guests.

Call to Order/Roll Call:

Chairperson Eugene Mallia called the meeting to order at 2:42 p.m. Sue Bellairs was introduced as the replacement for Bill Dunn. Secretary Young called the roll. A quorum was present.

Approval of the Agenda:

Matt Gibb moved, Alice Young seconded to approve the agenda with the adding “and committee” to item 9.c. By voice vote the motion passed unanimously.

Approval of the Minutes:

Alice Young moved, Matt Gibb seconded to approve the April 20, 2005 minutes. By voice vote the motion passed unanimously.

Public Comment:

Peggy Johnson reported that Lapeer is looking good.

Tom Benner asked to have the pledge of allegiance . Ed Brakefield moved, seconded by Joe Young to have the pledge of allegiance and invocation on the agenda. By voice vote, the motion passed unanimously.

The pledge of allegiance was made. Ed Brakefield gave the invocation.

Treasurer’s Report

Treasurer Alice Young went over the Treasurer’s report. The checking account balance as of April 30 was \$55,537.75. Current bills due totaled \$10,385.19. Matt Gibb moved,

Kallie Rosener seconded, to approve the bills to pay in the amount of \$10,385.19. By roll call vote the motion passed unanimously. (7-0).

Trail Manager's Report

Trail Manager Golden highlighted items in her written report. The Leonard Mill property matter was discussed as a private property matter that is to be referred to the new owner and not involve the PATMC.

Citizen's Representatives Report

Frank Cobb had no report.

Ed Brakefield reported for Cathy Brakefield on the Pony Express Trail Ride event scheduled for June 12. A flyer was handed out and raffle tickets at \$1 each or 6 for \$5 were issued to sell for the event. Volunteers and donations are welcome. The net funds are deposited with the PATMC and credited to a separate account to be used for future equestrian projects. (The prior year net funds need to be reserved or noted from the fund balance.)

Old Business:

Oxford Bridge Status (agenda item 8.a & b.)

Larry Obrecht reported on the status of the bridge and path project. The Road Commission for Oakland County (RCOC) along with Wade Trim Engineers have finalized the plans and specification and submitted them to the Michigan Department of Transportation (MDOT) for approval for advertising the project. Larry stated that he expects MDOT approval by the end of next week. The return path and stairs are the only items not included in the final plans. All landscaping, stone and other enhancements are included. MDOT would not approve the east side return path due to a sight obstruction issue. The stairs, estimated at a cost of up to \$20,000, can be addressed as a change order to MDOT once the contract is awarded. The liability of daily winter maintenance of the stairway was a concern of MDOT. Mr. Obrecht has contacted the Oxford Village Planning Commission and Council and offered to meet with them to go over the plans. A set of the final plans will be provided to the Village. A letter from MDOT dated April 28, 2005 approved the scope revision (ADA and other requirements) which added \$478,792 to the project for a total of \$2,399,692 (78%) was received. The MDOT fixed amount is \$1,871,759.76. The local match funds are \$527,932.24 (22%) and 100% of overruns, if any. PATMC funds are on hand for the local match at this time. A draft contract with the RCOC, MDOT, DNR and PATMC regarding daily maintenance is at MDOT for review by all parties. MDOT is the owner of the bridge and will be responsible for structural maintenance and repair if needed. The contracts need to be finalized, matching funds deposited and then the project can be advertised. The advertising is for a three week period. Larry commented about having directional signage for businesses in the downtown area at the approaches to the bridge. Other funding sources are being pursued by Mr. Obrecht as well. The issue of staking the project by in-kind donations of the respective engineering firms is to be confirmed by Larry Obrecht. The \$56,000 funding for Tetra Tech's inspection engineering is separate from the local matching funds. A Wade Trim invoice of over \$6,000 is to be paid once the plans are approved by MDOT. The timing of the construction and the grant funds

was discussed with concerns to be addressed by Mr. Obrecht. Mr. Obrecht is comfortable with the funds and timing issues. Mr. Obrecht offered to meet to go over the plans.

Ed Brakefield moved, seconded by Alice Young, to authorize Matt Gibb to review the agreement with the RCOC, MDOT and the DNR. The motion passed 7-1(Bellairs).

New Business:

Brochure Box Scout Project by Max Hock (agenda item 9 a.)

Ed Brakefield moved, seconded by Alice Young to table item 9.a. By voice vote the motion passed unanimously.

Selection of Auditor (agenda item 9 b.)

Alice Young moved, Ed Brakefield seconded by to table item 9.b. By roll call vote the motion passed unanimously.

2006 Formula Funding Invoice and Committee (agenda item 9 c.)

Alice Young requested that a committee be formed to review the funding formula. Larry Obrecht offered to meet to present the formula history and process to the Orion Township Board, which Alice Young agreed to have him do. The recent trail acquisition by Orion Township and options and funding needs to be discussed.
(Kallie Rosener left at 4:34 p.m.)

DNR Grants – MNRTF Application (agenda item 9 d.)

Lois Golden reported that the PATMC is eligible to apply for the Trust fund \$20 million of funds but we need to provide a master plan approved by the DNR and a lease agreement. The application is due in by April 1, 2006.

CFSEM Deadline – Terms of Grant (agenda item 9.e.)

Information regarding the Greenways Initiative grant project was provided.

Check Signing Authority (agenda item 9.f.)

Alice Young addressed the October 23, 1997 resolution regarding the check signing authority perception of conflict with Chairperson Eugene Mallia as an employee of the bank that the checks are written on. Mr. Mallia stated that a later resolution was approved that provided the he be one of three signatures on the account of which two are required.

Ed Brakefield moved, seconded by Joe Young, to reaffirm the authorization to allow Eugene Mallia as chairperson, along with the vice chair and treasurer to signatures on the bank accounts. By voice vote the motion passed 4-2 (Sue Bellairs, Alice Young).

Riverwalk Area Signage (agenda item 9.g.)

Trail Manager Lois Golden presented a letter sent to Dan Mitzel regarding the Riverwalk trail issues he raised at the last meeting.

Council Member Comments (item 10)

Chairman Mallia spoke to a question from Kallie Rosener regarding the number of trail crossings that are approved on Lakeville Road with the new development pending. Lois Golden was researching this already. Larry Obrecht commented that he recalled that two additional future crossings were approved to the two existing crossing.

The next regular meeting is scheduled for Wednesday, June 15, 2005 at 2:30 p.m. at the Orion Township Friendship Park (to be confirmed).

Adjournment

Ed Brakefield moved, seconded by Sue Bellairs, to adjourn. By voice vote, the motion passed unanimously.

The meeting adjourned at 5:00 p.m.

Minutes prepared by K. Joe Young