

Polly Ann Trail Management Council, Inc. (PATMC)
Council Regular Meeting Minutes
July 13, 2005, 2:30 p.m.
Addison Township

Present: Council Members:

| | |
|---------------------------------------|-------|
| Eugene Mallia , Chairman | (LV) |
| Pauline Blanka (arrived at 3:18 p.m.) | (LV) |
| Sue Bellairs | (OxT) |
| Kallie Rosener | (OxT) |
| Matt Gibb | (OrT) |
| Alice Young | (OrT) |
| Robert Koski, Vice Chairman | (AT) |
| Joe Young | (OxV) |

Trail Manager Lois Golden

Absent:

| | |
|-------------------------|-------|
| Renee Donovan | (OxV) |
| Ed Brakefield | (AT) |
| Citizen Representatives | |

Others present Larry Obrecht, John and Ellen Paglan, Rod and Debbie Blaszuk, Bob Smith, Scott Hudson, C. J. Carnacchio, and other guests.

Respects were given to the flag.

Call to Order/Roll Call:

Chairperson Eugene Mallia called the meeting to order at 2:30 p.m. Secretary Young called the roll. A quorum was present.

Approval of the Agenda:

Bob Koski moved, Kallie Rosener seconded to approve the agenda with item 10 moved up to the first item and item 9 as the second item. By voice vote the motion passed unanimously. Absent: Brakefield, Donovan.

New Business:

A. Approval of the RCOC and PATMC Agreement

Larry Obrecht reported that the two bids received by the Road Commission for Oakland County (RCOC) for the Polly Ann Trail and Bridge project were under the budget. A letter from William Conklin, Design Engineer for the RCOC, certified the contractor selection and request to award for the two bids received. The low bid by Anlan Corporation of \$2,283,324.19 was within the project budget amount of \$2,399,692 and allows for a 5% contingency. The agreement between the RCOC and the PATMC was reviewed by Matt Gibb who recommended that it be approved. Larry Obrecht requested that the board approve the agreement by a proposed resolution that was presented.

A motion was made by Pauline Blanka, seconded by Alice Young to approve the resolution approving the contract with the OCRC, which read:

WHEREAS the Polly Ann Trail Council has reviewed the agreement, POLLY ANN TRAIL ENHANCEMENT AGREEMENT, ROAD COMMISSION FOR OAKLAND COUNTY, POLLY ANN TRAIL MANAGEMENT COUNCIL, INC., between the Road Commission for Oakland County and itself, and

WHEREAS, the Polly Ann Trail Management Council has accepted the low bid of the Anlaan Corporation of Ferrysburg, Michigan in the amount of Two Million Two Hundred Eighty Three Thousand Three Hundred and Twenty Four Dollars and Nineteen Cents, (\$2,283,324.19), and

WHEREAS, the Polly Ann Trail Management Council is satisfied with the terms of the agreement and the construction bid of Anlaan Corporation.

NOW THEREFORE BE IT RESOLVED that the Polly Ann Trail Management Council, Inc. accepts and directs their Chairperson to sign on their behalf the aforementioned agreement between the Road Commission For Oakland County and the Polly Ann Trail Management Council, Inc.

By roll call vote the motion passed (7-1 Bellairs). Absent: Brakefield, Donovan.

A. Acceptance of Bid / Approval of Contractor

A motion was made by Eugene Mallia, seconded by Robert Koski to approve the resolution for the low construction bid, which read:

WHEREAS, the Polly Ann Trail Management Council's budget includes funding for the construction of a tail surface and a bridge over M-24; and

WHEREAS the Polly Ann Trail Council has approved the construction plans for the project; and

WHEREAS the project includes resurfacing 12.2 miles of rail corridor and the construction of a bridge for safe crossing over the M-24 Highway in the Village of Oxford; and

WHEREAS the Polly Ann Trail Management Council has requested the Road Commission for Oakland County (RCOC) to submit the project to the Michigan Department of Transportation and other State Departments for their approval to advertise for bids, review the bids and recommend a low bidder for award to construct; and

WHEREAS the Road Commission of Oakland County has reviewed those bids and made a recommendation for acceptances of a contractor to improve the 12.2

miles of rail corridor and build the bridge. Council requests the Road Commission of Oakland County Board of Commissioners accept the low bidder, Anlaan Corporation of Ferrysburg, Michigan in the amount of Two Million Two Hundred Eighty Three Thousand Three Hundred and Twenty Four Dollars and Nineteen Cents, (\$2,283,324.19).

WHEREAS, the Polly Ann Trail Management Council is satisfied with the terms of the agreement and the construction bid of Anlaan Corporation.

By roll call vote the motion passed (7-1 Bellairs). Absent: Brakefield, Donovan.

B. Authorize Transfer of Development funds to Account

The PATMC share of the RCOC bridge and trail grant is \$527,933.00. The RCOC requires the funds to be deposited with them in advance of executing the contract.

A motion was made by Bob Koski, seconded by Matt Gibb, to authorize the transfer and payment of \$527,933.00 to the RCOC per the agreement. By roll call vote the motion passed (7-1 Bellairs). Absent: Brakefield, Donovan.

Old Business:

Oxford Bridge Status (agenda item 9.a)

Larry Obrecht reported that once the contract is awarded, a preconstruction meeting will be held and expects construction to start August 1. Tetra Tech is the inspection engineer. Stairways will be considered as a change order.

The meeting was recessed from 2:30 p.m. to 2:45 p.m. to allow the RCOC resolutions and check to be signed.

Approval of the Minutes:

Pauline Blanka moved, Sue Bellairs seconded to approve the June 15, 2005 minutes. By voice vote the motion passed unanimously. Absent: Brakefield, Donovan.

Public Comment:

Bob Smith asked questions on the pathway that will be 22A material, like the Paint Creek Trail is.

Scott Hudson, Planning Commission member from Waterford Township, expressed their desire to tie in the Polly Ann Trail to the Waterford Township walkable community plan.

Treasurer's Report

Treasurer Alice Young went over the Treasurer's report. The checking account balance as of June 30 was \$45,689.17. Current bills due totaled \$6,465.02 including a Tetra Tech bill of \$6,000. Treasurer Alice Young reported on the bank account balances.

Joe Young moved, Bob Koski seconded, to accept the Treasurer's report and approve the bills to pay in the amount of \$6,465.02. By roll call vote the motion passed unanimously. Absent: Brakefield, Donovan.

Trail Manager's Report

Trail Manager Golden highlighted items in her written report. The issue of access to the trail was presented. A motion was made by Kallie Rosener, seconded by Joe Young, that the trail access policy be on next month's agenda. By voice vote the motion passed unanimously. Absent: Brakefield, Donovan.

Lois reported that she is working on grant applications are due at the end of the month.

Citizen's Representatives Report

None.

New Business:

Brochure Box Scout Project by Max Hock (agenda item 10 d.)

A presentation was made on the proposed three donation units and eight map boxes Eagle Scout project. Discussion concerning vandalism, location and other concerns took place.

A motion was made by Matt Gibb, seconded by Alice Young, to approve the Eagle Scout project, subject to the placement of boxes to be verified by the Trail Manager and brought back to the board if concerns warrant it. By voice vote the motion passed unanimously.

Absent: Brakefield, Donovan.

Council Member Comments (item 11)

None

Adjournment

Joe Young moved, seconded by Alice Young, to adjourn. By voice vote the motion passed unanimously. Absent: Brakefield, Donovan.

The meeting adjourned at 3:17 p.m.

Minutes prepared by K. Joe Young

The next regular meeting is scheduled for **Wednesday, August 17, 2005 at 2:30 p.m.** at the **Village of Oxford Community Room.**