

Polly Ann Trail Management Council, Inc. (PATMC)
Council Meeting Minutes
August 17, 2005, 2:30 p.m.
Village of Oxford Community Room

Present: Council Members:

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|-------------------------|-------|
| Eugene Mallia, Chairman | (LV) |
| Pauline Blanka | (LV) |
| Sue Bellairs | (OxT) |
| Kallie Roesner | (OxT) |
| Alice Young | (OrT) |
| Joe Young | (OxV) |

Citizen Representatives:

Frank Cobb

Trail Manager Lois Golden

Absent:

| | |
|-----------------------------|-------|
| Ed Brakefield | (AT) |
| Robert Koski, Vice Chairman | (AT) |
| Matt Gibb | (OrT) |
| Renee Donovan | (OxV) |

Others present Dan Myslakowski, Audrey Ruggerio, and other guests.

Respects were given to the flag.

Call to Order/Roll Call:

Chairperson Eugene Mallia called the meeting to order at 2:45.m. Secretary Young called the roll. A quorum was present.

Approval of the Agenda:

Pauline Blanka moved, Alice Young seconded to add property purchase as item 11 h. By voice vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

Kallie Roesner moved, Sue Bellairs seconded to approve the agenda with the addition of property purchase as item 11 h. By voice vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

Approval of the Minutes:

Pauline Blanka moved, Alice Young seconded, to approve the July 13, 2005 minutes. By voice vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

Joe Young moved, Alice Young seconded, to approve the August 11, 2005 special meeting minutes. By voice vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

Public Comment: None

Treasurer's Report

Treasurer Alice Young went over the Treasurer's report. The checking account balance as of July 31 was \$40,781.54. Three accounts were at zero balances due to the payment for the trail and bridge grant match. Current bills due totaled \$3,359.92. Pauline Blanka moved, Joe Young seconded, to approve the bills to pay in the amount of \$3,359.92. By roll call vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

Trail Manager's Report

Trail Manager Golden highlighted items in her written report.

Citizen's Representatives Report

Frank Cobb had no report.

Development Status Update (agenda item 10.a)

Ground Breaking Ceremony

Trail Manager Lois Golden presented a copy of the invitation for the trail and bridge project ground breaking ceremony which is scheduled for Friday, August 26, 2005 at 5:00 p.m. at the Indianwood Road trail site in Orion Township.

New Business:

Lakes of Indianwood Access Proposal (agenda item 11 a.)

A proposal to have two access sites in the Indianwood Association was submitted by Audrey Ruggerio. The two sites would be along Indian Trail and Wood Trail roads for access only (not crossing).

Joe Young moved, seconded by Alice Young to receive and file the Lakes of Indianwood Access Proposal.. By voice vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

Scout Project by Ryan Myslakowski (agenda item 11 b.)

Pauline Blanka moved, seconded by Alice Young to approve the scout project from Ryan Myslakowski to install four railroad crossing type name signs on the trail. By voice vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

Membership Drive Mailing (agenda item 11 c.)

Lois Golden presented a proposal for a mailing drive fundraiser at a minimal cost. Further information will be provided.

Promotional Item- Spring Grand Opening (agenda item 11 d.)

Lois Golden suggested that the PATMC consider having bandanas made with a map of the trail as a promotional sales item. A small quantity is to be purchased.

Web Site Traffic Information (agenda item 11.e.)

Lois Golden provided a chart of the web site traffic which was running an average of about 150 a day which is very good.

DNR Lease (agenda item 11.f.)

The updated DNR lease agreement is needed for future grant applications. Manager Golden is waiting for a template from the DNR to share with the council.

2006 Budget Discussion (agenda item 11.g.)

A draft budget schedule was provided. Any questions should be referred to Treasurer Alice Young.

Property Purchase (agenda item 11.h.)

A possible property purchase in Orion Township for a lot adjacent to one already owned by the PATMC was presented. The property is available due to unpaid taxes of \$839.71.

Pauline Blanka moved, seconded by Eugene Mallia, to make an offer on the property for not more than \$700 contingent upon Orion Township not purchasing the parcel. By roll call vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

Council Member Comments (item 12)

Sue Bellairs asked about the fact sheet that was to be prepared for the trail and bridge project. Chairman Mallia will contact Larry Obrecht regarding the fact sheet.

Lois Golden is to draft a news release for review by Chairman Mallia.

Alice Young commented on a grant writing seminar she attended that was very informative and many sources of funds to apply for.

Adjournment

Alice Young moved, seconded by Joe Young, to adjourn. By voice vote the motion passed unanimously. Absent: Brakefield, Koski, Gibb and Donovan.

The meeting adjourned at 4:16 p.m.

Minutes prepared by K. Joe Young

The next regular meeting is scheduled for Wednesday, September 21, 2005 at 2:30 p.m. at Rowland Hall, Village of Leonard